

City of Des Peres
 12325 Manchester
 Des Peres, MO 63131
permits@desperesmo.org



Residential Building Permit Application

*Do not submit applications or plan submittals to this email address. We do not accept electronic submissions. Drop off or mail 2 sets of your plans and application to the Public Works Office.

PROJECT ADDRESS: _____			
Applicant: _____			
Owner	Contractor	Architect	Occupant
Address: _____		Phone: _____	
City, State, Zip: _____		Email: _____	
Owner (if different from above): _____			
Address: _____		Phone: _____	
City, State, Zip: _____		Email: _____	
REQUIREMENTS FOR PERMIT:			
1. Site Plan: Two (2) scale copies of a site plan showing the location of all proposed work and location of existing buildings (not required for interior residential remodels) and distances to all property lines;			
2. Two sets of construction documents/plans;			
3. Processing/Plan Review Fee of \$100 (collected when permit issued), PLUS;			
4. Permit Fee of \$6.00 per \$1,000 of improvement costs (collected when permit issued); PLUS			
5. Refundable escrow: A check (collected when permit issued), for a refundable deposit is required with all permit types. This check is to be held in escrow, by the city, as assurance for completion of the project, compliance with all codes, repair of damage to public property and compliance with approved site plans and other requirements.			
New Residential Construction		\$ 2,500	Interior Remodel \$ 500
Infill		\$ 1,000	Deck \$ 500
6. Incomplete applications or plans will not be reviewed by the department. Applicants must obtain mechanical, electrical and plumbing permits from the St. Louis County Department of Public Works prior to commencing construction.			
7. I understand that deed restrictions and subdivision indentures may exist on said property, which are not reviewed or enforced by the City of Des Peres. The City recommends the property owner review the deed, subdivision plat, subdivision indentures, and other property title information before undertaking any construction.			
8. Inspections must be scheduled at least 24 hours in advance. Must email the Building/Public Works Department (Permits@desperesmo.org) to schedule inspection.			
Please circle all that apply:			
New Single Family	InFill Home	Basement	
Interior Remodel	Deck		
Total Square Feet: _____ Value of Construction: _____ Street Frontage (infill only) _____			
I hereby certify that the information contained in this application and accompanying documents are correct, and that I will conform to all applicable laws of the City of Des Peres.			
Applicant Signature: _____			Date: _____
Applicant's Name Printed: _____			
FOR OFFICE USE ONLY BELOW			
City of Des Peres Permit #: _____		Notified via email permit ready for pickup on: _____	
Approved by: _____		Date: _____	Initial: _____
\$ _____ fee + _____ deposit + _____ infill fee = _____ TOTAL			