



CITY OF DES PERES, MO

APPLICATION FOR SIGN PERMIT

[Click here for Sign Code Regulations](#)

PERMIT NO. _____ **FEE \$** _____

PROJECT ADDRESS: _____

TENANT: _____

APPLICANT: _____

APPLICANT ADDRESS: _____

APPLICANT PHONE / EMAIL: _____ / _____

PROPERTY OWNER: _____

OWNER ADDRESS: _____

OWNER PHONE / EMAIL: _____ / _____

PROPERTY OWNER SIGNATURE: _____

APPLICANT SIGNATURE: _____

SIGN DESCRIPTION	
TYPE	_____
# FACES	_____
ILLUMINATION	_____
HEIGHT	_____

- DOES THIS DEVELOPMENT HAVE SIGN/DESIGN STANDARDS?
- DOES THIS DEVELOPMENT HAVE A MASTER DEVELOPMENT ORDINANCE OR CONDITIONAL USE PERMIT?
- IF YES, PLEASE PROVIDE COPIES

TOTAL SQFT OF SIGN: _____

SIGN REVIEW: **APPROVED** **DENIED**

PLANS EXAMINER: _____

SIGNATURE / DATE: _____ / _____

THIS APPLICATION MUST BE ACCOMPANIED BY TWO (2) SETS OF COMPLETE PLANS. INCOMPLETE APPLICATIONS OR PLANS WILL NOT BE REVIEWED BY THE DEPARTMENT. WHEN ELECTRICAL PERMITS ARE REQUIRED THEY MUST BE OBTAINED FROM THE ST. LOUIS COUNTY DEPARTMENT OF PUBLIC WORKS PRIOR TO THE SIGN'S INSTALLATION.

**REQUEST FOR STREET & DEVELOPMENT DEPOSIT
REFUND**

Permit #: _____

Project Address: _____

Upon final inspection of the above project, please refund my deposit in the Amount of \$ _____

(Name - this is who the check is made out to - please use business name, if applicable.)

(Address)

(City)

(Zip Code)

(Phone #)

SECTION 6-114: STREET & DEVELOPMENT DEPOSITS

A development deposit is required for **all permits** to guarantee that the construction process does not become detrimental to neighboring properties and/or the community in general. All such permits are subject to limitations and restrictions on construction activities, including but not limited to:

- (1) No permit holder shall deposit mud, rocks or other foreign matters onto any public or private street or right-of- way.
- (2) No permit holder shall damage any public or private street, sidewalk, utility facility or private property.
- (3) No permit holder shall permit the accumulation of any junk or debris on the premises.
- (4) No permit holder shall be permitted to create any public or private nuisance relating to odors, noise, dust or lighting.
- (5) No permit holder shall be permitted to work outside the normal construction hours of 8:00 A.M. to 6:00 P.M. Monday through Saturday. (Construction hours are extended to 7 AM between Memorial Day & Labor Day)
- (6) No permit holder shall permit surface water to flow onto adjoining properties in any greater amount than had been the case prior to the start of construction.
- (7) No permit holder shall permit any mud or silt to flow or be deposited on any adjoining property.
- (8) Any mud or silt which may accumulate on adjoining property must be removed within twenty-four hours.

If it is determined that the applicant has either damaged or deposited foreign matter onto a public street or right-of-way, the city shall deduct the cost of cleaning or repairing such street or right-of-way from the deposit amount. The city shall also withhold any partial or full refund of the deposit amount of the applicant is in violation of any of the construction limitations outlined in this section. Such deposit shall not be refunded except upon certification that the project has been completed.

I have read the above information and understand the purpose and conditions of the street deposit.

(Signature)

(Date)