

**MINUTES
BOARD OF ALDERMEN
NOVEMBER 8, 2021
DES PERES GOVERNMENT CENTER**

The regular meeting of the Board of Aldermen of the City of Des Peres, Missouri met at the Des Peres Government Center, 12325 Manchester Road 63131, commencing at 7:00 P.M. on Monday, November 8, 2021.

ROLL CALL

The City Clerk took roll call with the following elected officials present: Alderman Barrett, Alderman Osherow, Alderman Pound, Alderman Kleinschmidt, Alderman Concagh and Alderman Fitzpatrick. Mayor Becker was also present.

Alderman Barrett and Alderman Kleinschmidt attended the meeting remotely via zoom.

Staff members present included the City Administrator, Assistant City Administrator, City Attorney, City Clerk, Director of Finance, Director of Public Safety, Director of Public Works, and Director of Parks and Recreation.

At this time, those present rose for the Pledge of Allegiance.

AMENDMENT OF AGENDA –

Staff requested R21-3520, Authorizing a 3-Year Contract with Schowalter & Jabouri for Independent Auditing Services, be added to the agenda under New Business. The City of Des Peres has been contracted with Schowalter & Jabouri, P.C. since 2010 for audit services. The City has gone out to bid in 2015 and 2018. Each time choosing to continue with Schowalter & Jabouri. Upon completion of the most recent three year contract for audit services, the City decided to go out to bid again. The request for proposal was issued on September 29th, 2021 with bid responses due back to the City on October 15th. The City received three (3) proposals. After careful consideration, the Audit and Finance Committee recommended the City contract with Schowalter & Jabouri, P.C. for a three year period. The committee felt Schowalter & Jabouri, P.C. will provide continuity, professionalism, and expertise at an acceptable cost.

Alderman Pound requested line items number 4. R21-3512, Authorizing an Agreement (Task Order #06) with Navigate Building Solutions for Consulting Service as Owners Representative Relative to Replacement of the City Hall Elevator, and 5. R21-3513, Authorizing a Professional Services Agreement with KH Lemp Elevator Consulting for Services Relating to Replacement of the City Hall Elevator, be added under New Business for discussion.

PUBLIC HEARING – NONE

CITIZEN COMMENTS –

Grant Mechlin, Managing Director at Sansone Group, presented on R21-3518, Granting a Liquor by the Drink License including Package Liquor, Sunday Sales and Tasting Permit to Ellisville Liquors LLC dba/ St Louis Cellars and Tasting Rooms Located at 12101 & 12103 Manchester Road in Olympic Oaks Shopping Center. The main focus of St. Louis Cellars and Tasting Room will be the sale of wine, bourbons and craft beer. Subsidiary retail through sales of cheeses and cigars. Ancillary sales through tasting activities to promote and support the retail sales. The estimated time St. Louis Cellars & Tasting Room will open is spring 2022.

CONSENT AGENDA

The Mayor announced that there were seven (7) (9) items currently on the consent agenda. At the request of the Mayor, Alderman Concagh read the items on the consent agenda including:

1. Minutes of the Board of Aldermen Meeting of October 25, 2021
2. Warrant List Dated November 4, 2011
3. R21-3511 Authorizing a Contract with the Miller Group for MIS Support Services for the 2022 Fiscal Year
4. ~~R21-3512 Authorizing an Agreement (Task Order #06) with Navigate Building Solutions for Consulting Service as Owners Representative Relative to Replacement of the City Hall Elevator~~
5. ~~R21-3513 Authorizing a Professional Services Agreement with KH Lemp Elevator Consulting for Services Relating to Replacement of the City Hall Elevator~~
6. R21-3514 Authorizing an Agreement with Missouri American Water Company Relative to Improvements to Georgian Trail Lane
7. R21-3515 Authorizing an Agreement with White Buffalo to Conduct a Deer Population Survey in 2022
8. R21-3516 Authorizing an Agreement with the Missouri Department of Conservation for a Removal of Invasive Plants in the Forest/Woodlands areas In Phantom Forest and Bittersweet Woods Conservation Areas and Plant and Plant Trees within the 1.5 Acre Open Field Within the Bittersweet Woods Conservation Area
9. R21-3517 Approving a Plan for Allocation of Funding Received under the American Rescue Plan Act for the 2021, 2022 and 2023 Fiscal Years

Alderman Pound made a motion, seconded by Alderman Osherow to approve the seven items on the Consent Agenda. A roll call vote was taken with the following results: Alderman Barrett, "AYE", Alderman Concagh, "AYE", Alderman Fitzpatrick, "AYE", Alderman Kleinschmidt, "AYE" Alderman Osherow, "AYE", Alderman Pound, "AYE". Motion passed 6-0.

REPORT OF THE MAYOR – NONE

REPORTS OF OFFICERS AND COMMITTEES

The Mayor acknowledged that written reports or minutes of the following Boards and Commission who have met since our last meeting have been submitted to the Board of Aldermen.

- Report of the Audit & Finance Committee held October 27, 2021

The Mayor asked if there were any questions or discussion relating to the report. Hearing none, he ordered them filed and received.

LEGISLATION

Unfinished Business – NONE

New Business –

- a. **B21-2929 An Ordinance Adopting New Ward Boundaries, Repealing All Ordinances In Conflict therewith and Effective Date (Introduction)**

Alderman Fitzpatrick read B21-2929 for the first time.

Mayor Becker announced that this bill would be held over until the November 22, 2021 meeting for second reading and consideration for passage and approval at that time.

b. B21-2930 An Ordinance Establishing Employee Compensation Effective January 1, 2022 and Repealing All Ordinances in Conflict Therewith (Introduction)

Alderman Kleinschmidt read B21-2930 for the first time.

Mayor Becker announced that this bill would be held over until the November 22, 2021 meeting for second reading and consideration for passage and approval at that time.

c. B21-2931 An Ordinance Adopting and Enacting the Mechanical, Electrical, Plumbing and Explosives Codes of St Louis County as the Mechanical, Electrical, Plumbing and Explosives Codes of the City of Des Peres; amending the Municipal Code Accordingly; and Repealing All Ordinances in Conflict Therewith (Introduction)

Alderman Pound read B21-2931 for the first time.

Mayor Becker announced that this bill would be held over until the November 22, 2021 meeting for second reading and consideration for passage and approval at that time.

d. R21-3518 Granting a Liquor by the Drink License including Package Liquor, Sunday Sales and Tasting Permit to Ellisville Liquors LLC dba/ St Louis Cellars and Tasting Rooms Located at 12101 & 12103 Manchester Road in Olympic Oaks Shopping Center

Alderman Concagh read R21-3518.

Alderman Concagh made a motion, seconded by Alderman Osherow to approve R21-3518. A roll call vote was taken with the following results: Alderman Barrett, "AYE", Alderman Concagh, "AYE", Alderman Fitzpatrick, "AYE", Alderman Kleinschmidt, "AYE" Alderman Osherow, "AYE", Alderman Pound, "AYE". Motion passed 6-0.

e. R21-3520 Authorizing a 3-Year Contract with Schowalter & Jabouri for Independent Auditing Services

Alderman Fitzpatrick made a motion, seconded by Alderman Kleinschmidt to approve R21-3520. A roll call vote was taken with the following results: Alderman Barrett, "AYE", Alderman Concagh, "AYE", Alderman Fitzpatrick, "AYE", Alderman Kleinschmidt, "AYE" Alderman Osherow, "AYE", Alderman Pound, "AYE". Motion passed 6-0.

f. R21-3512 Authorizing an Agreement (Task Order #06) with Navigate Building Solutions for Consulting Service as Owners Representative Relative to Replacement of the City Hall Elevator

g. R21-3513 Authorizing a Professional Services Agreement with KH Lemp

Elevator Consulting for Services Relating to Replacement of the City Hall Elevator

Alderman Pound requested R21-3512 (f.) and R21-3513 (g.) be brought down to new business from the consent agenda for discussion. Alderman Pound stated he believes these items are premature since it is unknown what is happening to the rest of the City Hall. City Administrator expressed that the elevator codes have changed. Discussion ensued between the Aldermen and City Administrator.

Alderman Pound made a motion, seconded by Alderman Concagh to table R21-3512 and R21-3513 until the first of the year to be readdressed at that time. A roll call vote was taken with the following results: Alderman Barrett, "AYE", Alderman Concagh, "AYE", Alderman Fitzpatrick, "AYE", Alderman Kleinschmidt, "AYE" Alderman Osherow, "AYE", Alderman Pound, "AYE". Motion passed 6-0.

MISCELLANEOUS BUSINESS

1. Report of the City Administrator

1. Assistant City Administrator Scott Schaefer presented on Managed Deer Hunt. As requested, staff has met with MoDOC and brainstormed on what the city can do to try to alleviate safety concerns expressed by the Dougherty Ridge Trustees at the last meeting. The following represents the city's best thoughts: Improve communication with the abutting neighbors. MoDOC and the city will post prominent signs at the trailheads into both Phantom Forest and Bittersweet Woods notifying people that the park is closed for a managed hunt including specific dates. MoDOC has agreed to modify their standard regulations to increase the "No Hunting" buffer along the out-boundary from 25' to our 30' requirement we use for archery hunting on private property. MoDOC originally required all licensed hunters to access the entirety of the combined conservation area only thru Phantom Forest and not the trailhead at Bittersweet Woods in Brighton Heights. The city will place orange temporary fencing along with "NO HUNTING BEYOND THIS POINT" signs across the trail that connects Phantom Forest and Bittersweet Woods that runs thru the Dougherty Ridge common ground. The Department of Public Safety will periodically monitor the parking areas at both Phantom Forest and Bittersweet Woods to ensure that cars at those locations are displaying the mandatory permit tag on their car dashboards. Mayor Becker stated he would like a letter sent out to all surrounding residents informing them of the situation.
2. City Administrator stated the Final Proposed Budget for the Public Hearing (R21-3519) will be held at the November 22nd Board of Aldermen Meeting.

ADJOURNMENT

REQUEST FOR EXECUTIVE SESSION - ADJOURNMENT

There being no additional business to come before the regular session of the Board of Aldermen, Alderman Concagh made a motion to adjourn into Executive Session for the purposes of legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney, seconded by Alderman Pound at 8:13 pm. A roll call vote was then taken with the following results: Alderman Barrett, AYE; Alderman Osherow, AYE; Alderman Pound, AYE; Alderman Kleinschmidt, AYE; Alderman Concagh, AYE; Alderman Fitzpatrick, AYE. Motion passed 6-0.

Minutes Prepared by:

Amanda Hurley
City Clerk

Minutes approved by the Board of Aldermen on the 22nd day of November, 2021.

Mayor, Mark Becker

ATTEST:

Amanda Hurley, City Clerk

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