

PARKS & RECREATION COMMISSION
The Lodge Des Peres, Oak Room
October 7, 2021
6:00 P.M.

ROLL CALL

Commissioner Duggan called the meeting to order at 6 p.m.

WARD I — Lawrence Reutter and William Sheridan

WARD II — Mary Duggan and Will Skowyra

WARD III — Marie Ganninger, Darlene Corley and Bill Reeves

Director of Parks & Recreation – Melissa Myers

Alderman James Osherow

EXCUSED – Margaret Amend

AMENDMENT OF AGENDA

None

PETITIONS & COMMENTS

Director Myers welcomed the two new commissioners – William Sheridan and Will Skowyra. Our new aldermanic representative James Osherow was also welcomed!

APPROVAL OF MINUTES

MOTION: Commissioner Ganninger motioned to approve the August 5, 2021 minutes. Commissioner Reeves seconded the motion. Those present voted as follows: Commissioners Reutter, aye; Sheridan, aye; Duggan, aye; Skowyra, aye; Corley, aye. Motion approved.

ALDERMANIC REPORT

Alderman Osherow had nothing to report at this time.

DIRECTOR'S REPORT

Director Myers discussed open full time positions, navigating the budget process and announced that hayrides and the Pumpkin Glow Event are sold out!

OLD BUSINESS

a) Memorial Trees – Existing Tree Adoption

Following staff review, it was recommended that the current tree adoption program was satisfactory for the 2021 season. This includes the planting of 10 (ten) trees by

parcs staff in the late fall. Staff has reported no additional request for trees at this time, but will revisit the program in 2022 to determine if additional planting spaces are available. If the desire is to increase the program, it will need to be determined as to the best way to increase the number of trees planted without negatively impacting parks staff.

NEW BUSINESS

a) Park Fund Performance – YTD Financials

Director Myers provided a summary and breakdown of financials through the end of September and reviewed with the Commissioners. She shared that there are still a few outstanding invoices to be paid for September not reflected in these totals.

b) Membership Updates

Director Myers was unable to provide membership updates at this time due to the data conversion in to Civic Rec. She will provide these updates to the Commissioners as soon as possible.

c) 2022 CIP Updates

Director Myers provided a handout showing the requests for CIP. They have not been approved.

d) Civic Rec Software – Live on 9/30/21

Director Myers announced that Civic Rec is up and running. The conversion has went well with a few minor glitches. The staff have spent a lot of time entering data that didn't transfer automatically. Director Myers gave a big thanks to Aaron Kaminski for taking the lead on the conversion and doing a fantastic job!

e) Commission Park Reports

The Commissioners reported back on issues at the parks that they have observed such as; honeysuckle overgrowth, downed trees, gazebo maintenance and erosion. Director Myers will discuss all issues with the Park Superintendent and work on a plan to resolve them.

UPCOMING SPECIAL EVENT

- Pumpkin Glow - October 8, 2021
- Park & Recreation Commission Meeting – December 2, 2021

ADJOURNMENT

MOTION: Commissioner Corley motioned to adjourn at 6:50 p.m. Commissioner Reutter seconded the motion. Those present voted as follows: Commissioners Sheridan, aye; Duggan, aye; Skowyra, aye; Ganninger, aye; Reeves, aye. Motion approved.