

**MINUTES
BOARD OF ALDERMEN
JANUARY 24, 2022
DES PERES GOVERNMENT CENTER**

The regular meeting of the Board of Aldermen of the City of Des Peres, Missouri was at the Des Peres Government Center, 12325 Manchester Road 63131, commencing at 7:00 P.M. on Monday, January 24, 2022.

ROLL CALL

The City Clerk took roll with the following elected officials present: Alderman Barrett, Alderman Concagh, Alderman Fitzpatrick, Alderman Kleinschmidt, Alderman Osherow, and Alderman Pound. Mayor Becker was also present.

Staff members present included the City Administrator, Assistant City Administrator, City Attorney, Director of Finance, Director of Public Safety, Director of Parks & Recreation and Director of Public Works.

At this time, those present rose for the Pledge of Allegiance.

AMENDMENT OF AGENDA – NONE

PUBLIC HEARING – Steven Stumps with APWA presented Director of Public Works, Steve Meyer with the 2021 Professional Engineer of the Year Award.

CITIZEN COMMENTS – NONE

CONSENT AGENDA

The Mayor announced that there were eight (8) items currently on the consent agenda. At the request of the Mayor, Alderman Pound read the items on the consent agenda including:

1. Minutes of the Board of Aldermen Meeting of January 10, 2022
2. Warrant List Dated January 18, 2022
3. R22-3538 Authorizing a Contract with Impact Interiors of St Louis for Purchase of Meeting Room Chairs for The Lodge Des Peres Under the Terms of a Omnia Partners Cooperative Procurement Contract and Authorizing a Supplemental Appropriation Relating Thereto
4. R22-3539 Authorizing a Contract with Shi Government Solutions for Purchase of Replacement Computers Utilizing a Cooperative Procurement Contract Offered Through the State of Missouri
5. R22-3540 Authorizing an Agreement with Shockley for Professional Service Relating to Updating the City of Des Peres Strategic Plan
6. R22-3541 Authorizing an Agreement with ETC Institute to Conduct a Community Satisfaction Survey of Des Peres Residents
7. R22-3542 Authorizing and Directing the City Administrator to Execute an Easement Agreement with DPS Plaza Members LLC For Permanent Non-Exclusive Easements and a Temporary Construction Easement for Property at 1000 Des Peres Road

8. R22-3543 Authorizing A Sole Source Agreement with ESO for Purchase of EMS Patient Care Report Writing and Records Management Software for Use by the Department of Public Safety

Alderman Pound made a motion, seconded by Alderman Osherow to approve the eight items on the Consent Agenda, as presented. A roll call vote was taken with the following results: Alderman Barrett, "AYE", Alderman Fitzpatrick, "AYE", Alderman Concagh, "AYE", Alderman Kleinschmidt, "AYE" Alderman Osherow, "AYE", Alderman Pound, and "AYE". Motion passed 6-0.

REPORT OF THE MAYOR - NONE

REPORTS OF OFFICERS AND COMMITTEES – NONE

- Report of Planning and Zoning Commission held January 12, 2022

LEGISLATION

Unfinished Business

- a. **B22-2938 An Ordinance Accepting Donation of 12833 Manchester Road (0.21 Acres) and Authorizing Release of a Lien on Such Property (2nd Reading)**

Alderman Barrett read B22-2938 for the second time.

Alderman Barrett moved to approve Bill 22-2938, second by Alderman Kleinschmidt. A roll call vote was taken with the following results: Alderman Barrett, "AYE", Alderman Concagh, "AYE", Alderman Fitzpatrick, "AYE", Alderman Kleinschmidt, "AYE" Alderman Osherow, "AYE", Alderman Pound, "AYE". Motion passed 6-0.

- b. **B22-2939 An Ordinance Authorizing the City Administrator to Execute and Amended Adoption Agreement with ICMA-RC for the Government Money Purchase Plan and Trust (2nd Reading)**

Alderman Kleinschmidt read B22-2939 for the second time.

Alderman Kleinschmidt moved to approve Bill 22-2939, second by Alderman Fitzpatrick. A roll call vote was taken with the following results: Alderman Barrett, "AYE", Alderman Concagh, "AYE", Alderman Fitzpatrick, "AYE", Alderman Kleinschmidt, "AYE" Alderman Osherow, "AYE", Alderman Pound, "AYE". Motion passed 6-0.

- c. **B22-2941 An Ordinance Amending Section 2-333 of the Des Peres Municipal Code Relating to Approval of the Warrant List and Payment of Bills and Stating the Intention of the City to Participate in the Missouri Local Government Expenditure Database to be Created and Maintained by the State of Missouri (2nd Reading)**

Alderman Fitzpatrick read B22-2941 for the second time.

Alderman Fitzpatrick moved to approve Bill 22-2941, second by Alderman Kleinschmidt. A roll call vote was taken with the following results: Alderman Barrett, AYE", Alderman Concagh, "AYE", Alderman Fitzpatrick, "AYE", Alderman Kleinschmidt, "AYE" Alderman Osherow, "AYE", Alderman Pound, "AYE". Motion passed 6-0.

New Business

1. **B22-2943 An Ordinance Approving the Record Plat for a Minor Subdivision of a 3.24 Acre Tract of Land Into Two Lots Located at 12445 Springdale Lane Springdale Manor Plat 2 Subdivision Into Two Lots (Introduction- Petitioner has Requested Waiver of Rules)**

Alderman Osherow read B22-2943 for the first time.

Scott Ball with Vanderbilt Homes clarified the lots are already split in two and the current standing home is due to be torn down next week.

Alderman Barrett made a motion to waive the rules and have B22-2943 read for a second time, seconded by Alderman Fitzpatrick. A roll call vote was taken with the following results: Alderman Barrett, AYE", Alderman Concagh, "AYE", Alderman Fitzpatrick, "AYE", Alderman Kleinschmidt, "AYE" Alderman Osherow, "AYE", Alderman Pound, "AYE". Motion passed 6-0.

Alderman Osherow read B22-2943 for the second time.

Alderman Barrett made a motion, seconded by Alderman Fitzpatrick to approve B22-2943. A roll call vote was taken with the following results: Alderman Barrett, AYE", Alderman Concagh, "AYE", Alderman Fitzpatrick, "AYE", Alderman Kleinschmidt, "AYE" Alderman Osherow, "AYE", Alderman Pound, "AYE". Motion passed 6-0.

2. **B22-2944 An Ordinance Approving a Boundary Adjustment Plat Between Lots 37 and 38 of Plat 2 of Berkley Manor Subdivision (Introduction – Petitioner has Requested Waiver of Rules)**

Alderman Concagh read B22-2944 for the first time.

Alderman Concagh made a motion to waive the rules and have B22-2944 read for a second time, seconded by Alderman Barrett. A roll call vote was taken with the following results: Alderman Barrett, AYE", Alderman Concagh, "AYE", Alderman Fitzpatrick, "AYE", Alderman Kleinschmidt, "AYE" Alderman Osherow, "AYE", Alderman Pound, "AYE". Motion passed 6-0.

Alderman Concagh read B22-2944 for the second time.

Alderman Concagh made a motion, seconded by Alderman Kleinschmidt to approve B22-2944. A roll call vote was taken with the following results: Alderman Barrett,

“AYE”, Alderman Concagh, “AYE”, Alderman Fitzpatrick, “AYE”, Alderman Kleinschmidt, “AYE” Alderman Osherow, “AYE”, Alderman Pound, “AYE”. Motion passed 6-0.

3. B22-2945 An Ordinance Approving a Professional Services Agreement with Midwest Pool Management for Pool Management and Lifeguard Services for The Lodge Des Peres through December 31, 2022 (Introduction – Staff has Requested Waiver of Rules)

Alderman Fitzpatrick read B22-2945 for the first time.

Alderman Kleinschmidt made a motion to waive the rules and have B22-2945 read for a second time, seconded by Alderman Barrett. A roll call vote was taken with the following results: Alderman Barrett, “AYE”, Alderman Concagh, “AYE”, Alderman Fitzpatrick, “AYE”, Alderman Kleinschmidt, “AYE” Alderman Osherow, “AYE”, Alderman Pound, “AYE”. Motion passed 6-0.

Alderman Fitzpatrick read B22-2945 for the second time.

Alderman Fitzpatrick made a motion, seconded by Alderman Kleinschmidt to approve B22-2945. A roll call vote was taken with the following results: Alderman Barrett, “AYE”, Alderman Concagh, “AYE”, Alderman Fitzpatrick, “AYE”, Alderman Kleinschmidt, “AYE” Alderman Osherow, “AYE”, Alderman Pound, “AYE”. Motion passed 6-0.

MISCELLANEOUS BUSINESS

1. Report of the City Clerk

Destruction of Records

City Clerk asked the Board of Aldermen for permission to shred 100 boxes, 80 binders and 1 large tub of documents from all departments that have met the minimum retention period listed in the local government records retention schedule as provided by the Office of the Secretary of the State of Missouri.

Alderman Kleinschmidt made a motion, seconded by Alderman Concagh to approve the shredding of the requested documents. A roll call vote was taken with the following results: Alderman Barrett, “AYE”, Alderman Concagh, “AYE”, Alderman Fitzpatrick, , “AYE”, Alderman Kleinschmidt, “AYE” Alderman Osherow, “AYE”, Alderman Pound, “AYE”. Motion passed 6-0.

2. Report of the City Administrator

COVID Protocol for Employees

City Administrator, Doug Harms has issued a standard protocol for isolation and quarantine of non-commissioned employees who have been exposed to or have tested positive for COVID. The policy attempts to balance the health and safety of employees against the city’s need for staffing for continuity of operations and the guidelines generally follow current CDC recommendations.

A separate protocol for first responders has been issued by a Public Safety Task Force that is being followed by all police and fire agencies and provides more flexibility to a Chief to respond to staffing needs.

REQUEST FOR EXECUTIVE SESSION

Staff has not been notified by the Mayor or City Attorney of a request for Executive Session.

ADJOURNMENT

Alderman Concagh made a motion, seconded by Aldermen Barrett to adjourn the regular meeting at 7:32 P.M.

Minutes Prepared by:

Amanda Hurley
City Clerk

Minutes approved by the Board of Aldermen on the 14th day of February, 2022.

Mark Becker, Mayor

ATTEST:

Amanda Hurley
City Clerk