



Des Peres Public Safety Department  
1000 N. Ballas Road  
Des Peres, MO 63131

**BOARD OF PUBLIC SAFETY COMMISSION MEETING**  
**OF**  
**NOVEMBER 7, 2016**

The Board of Public Safety Commission Meeting, conducted in the Public Safety Building, was called to order by Commission Chairman Beermann at 7:00 p.m. Roll call was conducted with the following in attendance: Commissioner Larry Beermann, Commissioner Joanne Sullivan, Commissioner Robert Ashcraft, Alderman Paul Raczkiwicz, Chief Keith Krumm and Support Lieutenant Robert Willoughby, Commissioner Jerry Lund. Captain Sean Quinn and Captain Eric Hall were absent with excuse. Also present was Arletta Place who wished to observe the meeting proceedings.

**CITIZEN COMMENTS:**

To Commissioner Beermann's inquiry of any citizen comments, Commissioner Ashcraft advised he has noticed the night patrol using the alley lights on the units in the subdivision and hopes this practice continues. (The alley lights cast a wider and bright illumination of an area.)

**AGENDA AMENDMENTS/ADDITIONS:**

To Commissioner Beermann's inquiry of any agenda amendments and/or additions, the

following amendment and addition were noted:

Chief Krumm requested the Old Business topic of “CALEA Cost Update” be revised to “CALEA Update”.

Commissioner Sullivan requested the matter of “Golf Carts Driving the Roadways” be added to New Business.

### **APPROVAL OF MINUTES:**

With regards to the minutes of the October 3, 2016, Public Safety Commission Meeting Commissioner Ashcraft motioned to approve the minutes as written. The motion was seconded by Commissioner Sullivan and carried with aye votes from Commissioners Beermann, Sullivan, and Ashcraft; Alderman Raczkiwicz abstained.

### **ALDERMANIC REPORT:**

Alderman Raczkiwicz advised that, for the past couple of months, the Board of Aldermen has conducted several 2017 fiscal budget meetings. The budget is anticipated to be approved early in December.

Relative to complaints of speeding motorists on Des Peres Road and Old Des Peres Road, Alderman Raczkiwicz complimented Chief Krumm and the department for the visible increase of patrolling the roads.

### **BUDGET:**

With regard to the current fiscal budget, Chief Krumm reported:

Based on an average monthly spending, the department’s remaining budget should be at 16.6%. Some accounts have less and include part-time salaries, first aid supplies, vehicle maintenance (expensive fire pumper repairs have occurred this year) and some of the utility accounts.

Relative to the personnel equipment account, which is reflecting a surplus remaining balance, two more major acquisitions will occur: ammunition and web gear purchases.

There will likely be some of those accounts that will reflect a negative year-end balance; however, the overall department budget remaining balance is currently at 24.4% and

except for some unforeseen major cost/expense, the department's year-end budget should have some reserve. Likewise, the capital improvement budget will reflect a year's end reserve.

Relative to the 2017 fiscal budget, some cuts were made from the original submitted request. Chief Krumm advised of the following items that have been reduced/postponed:

- the vehicle request was modified from three to two units;
- the purchase of a radar unit has been postponed;
- some workout equipment has been eliminated;
- the holdover remodel project has been placed on hold, as more detailed cost analysis is completed.

Power Load and the Resurfacing of the facility's parking lot were approved.

#### **QUESTIONS/DISCUSSION ON WEEKLY ACTIVITY REPORT TOPICS:**

To Commissioner Beermann's inquiry of any comments or questions regarding the department's weekly activity reports, Commissioner Ashcraft complimented Lt. Severs on her briefing at the annual Harwood Hills Subdivision Meeting. In addition to discussing subdivision matters, Lt. Severs answered several questions regarding Kirkwood dispatching the fire and emergency medical services calls, as the City has opted not to renew its contract with Central County 911 which had supplied such dispatching for the past four years. The switchover is anticipated to occur early next year.

#### **OLD BUSINESS:**

Updates were as follows:

Chief Krumm advised he and Captain Hall presented his request for three additional officers due to the manpower needs affected by on-duty and extensive medical leaves that have occurred during the past several years. Tentatively, at this time, the City may approve one additional position.

On the matter of CALEA Update, Chief Krumm again advised that, while Support Lieutenant Willoughby will continue his efforts relative to administrative and management compliance, the holdover remodeling project is on hold. Further, Chief Krumm advised the consultant complimented Lt. Willoughby on his professional approach and progress in the process.

Lt. Willoughby reported there are currently 184 standards of compliancy, which could increase to 201 standards before the process is completed. At this time, the department has satisfied fifty, with another forty nearly completed. Thirty procedures have been rewritten. The Power DMS system has been activated. This system condenses policy and management paper records into a single, searchable online source that automatically disseminates, collects signatures, conducts testings, and tracks the organization's important policies and procedures. This system has a vast range of applications, including the uploading of technical manuals.

The Guarding Tracking System for personnel management has also been activated. This personnel management system is utilized to track positive and potentially negative performance ratings, skills, attitudes. By highlighting positive feedback from a supervisor entering notations of positive and impressive performances to a citizen's complimentary note of gratitude or personal appearance at the station to compliment an officer or group of officers, this information is available to the officer/employee and his/her supervisor. Of the negative performance ratings, skills, attitudes, sick leave patterns, the tracking alerts the supervisor and the employee. This permits for early counseling, possible remedial/additional training, and referral to an employee assistance program, more frequent reviews, and performing the stair-step progressive managerial handling of matters.

Construction of the new Rescue Pumper continues. The final drawings were received and signed off on. It is anticipated representatives from the department's rescue pumper committee will be make another on-site inspection after the pumper has been painted and, tentatively may occur in January, 2017.

With regard to the Fire and EMS Dispatching that the City has approved in contracting with Kirkwood City (costing \$75,000, which is half of the increased cost with Central County 911), Captain Hall has undertaken this extensively coordinated switchover and has had several meetings with Kirkwood representatives regarding equipment (software, pagers, alerts) and the actual switchover target period. A contract has been signed with REJIS for Global software and additional air cards. ECC reprogramming will be done at no cost, mobile computers have been ordered, Central County 911 is leaving the antenna setup and the PA system components will also remain at the station. Also, Central County 911 is only charging \$100 for each computer rack (a savings of \$500 each, if purchased by the department.) Kirkwood will supply two dispatchers at all times and three during peak periods (which will favorably impact this department's ISO rating). The Kirkwood dispatchers will be scheduled for ride-alongs to become more familiar with the roadways and streets within Des Peres. Other municipalities that have/are showing interest in joining Kirkwood's Fire & EMS Dispatching are Glendale and Crestwood.

On the matter of the Hiring Process, approximately twenty-two applications were

received and reviewed for the Firefighter/Paramedic position. Interviews will be conducted this Thursday, and an eligibility list will be established. Approximately, thirty-two applications were received and reviewed for the public safety officer/police officer position, and a written testing will be conducted Tuesday and Wednesday of next week, which will be followed by interviews. This, too, is for establishing an eligibility list

**NEW BUSINESS:**

To Commissioner Sullivan’s inquiry concerning the operating of golf carts on city streets, Chief Krumm advised the department did receive complaints on two individuals who were driving his/her golf cart on the streets. By state statute, golf carts do not qualify as an authorized/permitted transportation means for state roadways and, at present, there is no city ordinance allowing the use of golf carts on city roadways and streets.

Having no other topics of announcement/discussion, Commissioner Ashcraft motioned to adjourn the meeting. The motion was seconded by Commissioner Sullivan and unanimously carried with aye votes from Commissioners Beermann, Sullivan, and Ashcraft and Alderman Raczkiewicz. The meeting was adjourned at 7:32 p.m.

APPROVED BY: \_\_\_\_\_

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