

PARKS & RECREATION COMMISSION
The Lodge Des Peres, Conference Room
November 3, 2016
6:00 P.M.

ROLL CALL

Commissioner Amend called the meeting to order at 6 p.m.

WARD I — Duff Hufford and Margaret Amend

WARD II — Andrew Theising and Mary Duggan

WARD III — Bill Reeves, Marie Ganninger and Darlene Corley

Director of Parks & Recreation – Brian Schaffer

Alderman Jim Kleinschmidt

EXCUSED – Julie Foshage and Rob O’Blennis

AMENDMENT OF AGENDA

Director Schaffer amended the agenda to include the following in New Business:

a. Increase Rental Extra Fees at the Lodge

PETITIONS & COMMENTS

Darlene Corley, our new Ward III Commissioner was welcomed to the Commission.

APPROVAL OF MINUTES

MOTION: Commissioner Reeves motioned to approve the September 2016 minutes.

Commissioner Duggan seconded the motion. Those present voted as follows:

Commissioners Amend, aye; Hufford, aye; Theising, aye; Ganninger, aye;

Corley, aye. Motion approved.

ALDERMANIC REPORT

Alderman Kleinschmidt reported that the 2017 budget is in position to be presented and approved.

Alderman Kleinschmidt discussed concerns citizens have about construction start times within the City. Current construction hours in Des Peres are from 8 a.m. – 6 p.m., Monday thru Saturday and no Sundays from Labor Day to Memorial Day. In the summer work hours would be from 7 a.m. – 6 p.m. A public hearing will be on Monday, November 14, 2016 at 7:00 PM at Des Peres City Hall.

DIRECTOR'S REPORT

Director Schaffer provided a handout of the Parks and Recreation Department Activities in September and October 2016. Director Schaffer highlighted main activities from the handout such as upcoming events, updates on the HVAC system upgrade, repairs at the Lodge and Parks, an update on the Silver Sneakers Program, the closing of the pool and attendance for the summer, and that the 2017 budgets have been submitted to the Acting City Administrator.

Director Schaffer reported that that when CBL reviewed the drawing for the fountain, they did not notice that their corporate name was incorrect. They recently noticed that the sign reads "*CBL PROPERTIES & ASSOCIATES, INC*", but it should read "*CBL & ASSOCIATES PROPERTIES, INC*". Warren Signs will rearrange the lettering on the fountain after the fountain is drained later this fall. CBL will pay Warren Signs directly for the work.

Director Schaffer reported that the St. Louis County Municipal Park Grant Committee met at the St. Louis County Municipal League office to review and score 26 grant applications. They recommended 19 grants totaling almost \$6.9 million. The committee is making some rule change suggestions/clarifications to the commission which will affect scoring in the future.

Director Schaffer reported that the National Recreation and Park Association held its annual conference and expo in St. Louis the week of 10/4/16. Many of the full-time park and recreation staff members had the opportunity to attend educational sessions and visit the exposition hall.

Director Schaffer reported that the Park Superintendent had submitted a grant application to the Missouri Department of Conservation for the removal of ash trees and replacement plantings in Four Winds Farm. We did not receive funding. 53 applications were received totaling over \$556,000.

OLD BUSINESS

- a) Presentation of the Sunrise Park Master Plan
The drawing and estimate of the project cost was handed out and discussed.

MOTION: Commissioner Reeves motioned to approve the Sunrise Park Master Plan. Commissioner Hufford seconded the motion. Those present voted as follows: Commissioners Amend, aye; Duggan, aye; Theising, aye; Ganninger, aye; Corley aye. Motion approved.

NEW BUSINESS

- a) Increase Rental Extra Fees at the Lodge
Due to the increasing cost of providing beverage service and maintenance to equipment, it is recommended that we raise several of the rental extra fees below. None of these fees have been changed since The Lodge opened in 2003. The changes would go in to effect on January 1, 2017.

Extra Fee	Current Rate	New Rate	Difference
PA System (1 Microphone)	\$15.00	\$20.00	\$5.00
Additional Microphone	\$0.00	\$10.00	\$10.00
Coffee Urn	\$8.00	\$10.00	\$2.00
Canned Soda/Bottled Water	\$1.00	\$1.25	\$0.25
Additional Soda Pitcher	\$3.00	\$5.00	\$2.00

MOTION: Commissioner Duggan motioned to approve the increase in rental extra fees at the Lodge. Commissioner Reeves seconded the motion. Those present voted as follows: Commissioners Hufford, aye; Amend, aye; Theising, aye; Ganninger, aye; Corley aye. Motion approved.

UPCOMING SPECIAL EVENTS

- a. Family Fitness Night – Friday, November 4
- b. Boards and Commissions Appreciation Dinner – Friday, November 18
- c. No December Parks & Recreation Commission Meeting
- d. Cookies with Claus & Claus with Paws – Saturday, December 3
- e. Parks & Recreation Commission Meeting – Thursday, January 5
- f. Annual Lodge Health Fair – Saturday, January 14

ADJOURNMENT

MOTION: Commissioner Hufford motioned to adjourn at 6:35 p.m. Commissioner Corley seconded the motion. Those present voted as follows: Commissioners Amend, aye; Duggan, aye; Theising, aye; Reeves, aye; Ganninger, aye. Motion approved.