



Des Peres Public Safety Department  
1000 N. Ballas Road  
Des Peres, MO 63131

## **BOARD OF PUBLIC SAFETY COMMISSION MEETING**

**OF**

**JUNE 6, 2016**

The Board of Public Safety Commission Meeting, conducted in the Public Safety Building, was called to order by Commission Chairman Beermann at 7:00 p.m. Roll call was conducted with the following in attendance: Commissioner Larry Beermann, Commissioner Joanne Sullivan, Commissioner Robert Ashcraft, Commissioner Jerry Lund, Chief Keith Krumm, Captain Sean Quinn, Captain Eric Hall and Support Lieutenant Robert Willoughby. Alderman Paul Raczkiewicz was absent with excuse.

### **CHAIRMAN ELECTION:**

Commissioner Beermann announced the annual election of Commission Chairman was open for nominations. Commissioner Sullivan, in acknowledging Commissioner Beermann's performance as Chairman, nominated Commissioner Beermann to retain the position. Commissioner Ashcraft seconded the nomination. Having no other nominations, Commissioners Sullivan, Ashcraft and Lund voted in favor of Commissioner Beermann; Commissioner Beermann abstained from voting. Upon congratulating Commissioner Beermann for his services, he then resumed the duties of Chairman.

### **CITIZEN COMMENTS:**

To Commissioner Beermann's inquiry of any citizen comments, none was offered.

**AGENDA AMENDMENTS/ADDITIONS:**

To Commissioner Beermann's inquiry of any agenda amendments and/or additions, none was offered.

**APPROVAL OF MINUTES:**

With regards to the minutes of the May 2, 2016, Public Safety Commission Meeting, Commissioner Ashcraft motioned to approve the minutes as written. Commissioner Lund seconded the motion and the motion unanimously carried with aye votes from Commissioners Beermann, Sullivan, Ashcraft and Lund.

**ALDERMANIC REPORT:**

(Due to Alderman Raczkiewicz's absent, none was offered.)

**BUDGET:**

On the matter of budgetary spending, Chief Krumm offered the following:

The overall department budget is within its average spending, having 62% remaining (to the average of 58%). There are three accounts reflecting higher than normal expenditures and include Medical Supplies account (with a 50.58 % remaining balance), Vehicle Maintenance account (with a 50.42 % remaining balance) and which incurred a \$4,000+ bill for a foam modular replacement on the primary pumper, and the Building Maintenance account (with a 28.41% remaining balance) and which incurred the \$6,000+ cost for the portable heaters used when the heating/cooling system for the apparatus bay required replacement at the beginning of the year.

With regards to capital improvement projects, the City has approved the advanced payment of \$686,052 on the new pumper, saving the City \$21,000+. Captain Hall advised he is working on the specifications for the interior painting and the rescue air bags.

**QUESTIONS/DISCUSSION ON WEEKLY ACTIVITY REPORT TOPICS:**

To Commissioner Ashcraft's inquiry of manpower issues, wherein, two employees have been on leave for extensive period of time, Chief Krumm advised the shortages are being handled by overtime. Also, in that, no vacancy is expected in the near future, the hiring of an additional officer is not a consideration.

To Commissioner Ashcraft's suggestion that the roster listing coincide with the organization chart of the department's annual report and relative to the listing of Public Safety Officers and Public Safety Officers/Paramedics, the change will be reflected in future annual reports.

### **OLD BUSINESS:**

Officer Robert Wadsack, hired in September of 2015, was introduced to the Commission. Officer Wadsack is currently assigned to the West County Center substation, scheduled to begin his Emergency Medical Technician training and then will be scheduled for the St. Louis County Fire Academy Basic Training. Officer Wadsack was a St. Louis County Officer for ten years and had worked at the South County Shopping Center substation.

Chief Krumm advised the City is pursuing its interest in attaining CALEA (Commission on Accreditation for Law Enforcement Agencies) accreditation and has interviewed a consultant, a retired police captain who attained CALEA accreditation for his department before retiring and is now an auditor for CALEA. If hired by the City, the consultant, who has indicated that, since the department has already attained Missouri State certification, its policies have undergone upgrading and the department should be able to attain CALEA accreditation in 2018 which is less than the typical three-year process.

Relative to the CALEA Cost Estimates, a breakdown was distributed to the Commission members (see attachment), outlining the:

- Yet-to-be-determined costs (Infrastructure elements associated with the booking and holding facility remodeling, security camera for the facility generator and the monitoring cameras at the West County Shopping Center substation holding areas).
- Equipment (tablets for use when recording vehicle inspections/maintenance and fire and business inspections.
- Initial CALEA cost and annual cost after obtaining accreditation.
- Recommended attendances at conferences and coalitions by two officers.
- Acquiring the Guardian Tracking Personnel Software and the yearly fee for

retaining the program. This program will provide a means for personnel management, in that, supervisors will be able to enter notations on each employee related to performance, such as recognitions/commendations or warnings, consultations, recommendations, etc. The system will monitor each employee's file and notify supervisory staff if an employee is demonstrating decline or is in need of additional services for other issues.

- The acquiring and retaining of the PowerDMS software program that will verify policies are meeting CALEA standards and that will notify if updates are needed and if corresponding or associated policies also need updates. This program will also notify employees of new/updated policies, giving a deadline for reviewing them and testing the employee for comprehension. In addition, it will notify supervisors of employees failing to review or satisfactorily comprehend these policies/updates. In addition, CALEA can monitor this system and issue suggestions that will be verified when the four-year assessments are conducted and employees are interviewed.
- Initial cost and annual maintenance fee for the recommended Target Solutions Training software.
- The associated overtime cost for Police Training Use of Force and MACTAC. In order to satisfy CALEA stipulation of full attendance, as no officer will be allowed credit if the officer leaves the training session to respond to calls, such training will be conducted on off-duty days and, therefore, require overtime compensation.

Following a discussion of this matter, Commissioner Ashcraft motioned

*the Public Safety Commission supports the City's considering a consultant and the department's estimated associated costs in attaining CALEA accreditation. The motion was seconded by Commission Sullivan and unanimously passed with aye votes from: Commissioners Beermann, Sullivan, Ashcraft and Lund.*

Captain Hall advised Lt. Willoughby, Officer Elzinga and he will travel to the rescue pumper's manufacturer factory in Florida for a pre-building meeting and tour of the facility. Their next visit will be six month later, as they monitor the construction of the new rescue pumper.

#### **NEW BUSINESS:**

Having no other topics of announcement/discussion, Commissioner Sullivan motioned to adjourn the meeting. The motion was seconded by Commission Ashcraft and

unanimously carried with aye votes from Commissioners Beermann, Sullivan, Ashcraft and Lund. The meeting was adjourned at 7:45 p.m.

APPROVED BY: 

Gerald E. Lund, Commissioner

dt  
attachment

# CALEA

## Cost Estimate

Infrastructure	Cost
Booking and Holding Facility Remodel	to be determined
Cameras for generator security	to be determined
monitored Cameras at West County Holding area	to be determined

Equipment	each	quantity	Total
Tablets	4	\$600.00	\$2,400.00

### CALEA

Single Payment due at signing				\$11,450.00
Two Payments		\$5,915.00	\$5,915.00	\$11,830.00
Three payments	\$3,940.00	\$3,940.00	\$3,940.00	\$11,820.00

Annual cost after obtaining accreditation				\$4065.00*
*This cost includes on site fee in fourth year				
**includes CALEA annual access to PowerDMS				

Estimated Assessment fee 3rd year				\$5500.00*
*estimate of actual on site cost for assessors can vary due to airfare, lodging etc.				

### Conferences and Coalitions

Calea Conference two people one time year		\$2500 each		\$5,000.00
Not required but highly recommended				
Will be ongoing cost				

MOLEAC membership			\$50.00	\$100.00
suggest joining as provides information regarding Law Enforcement				

Guardian Tracking Personnel Software	Fee	Annual
	\$750.00*	\$2143.00**
*Implementation fee one time cost based on 51 employees		
**annual cost is based on number of employees		
Not geared toward a large number of Internal Affairs Complaints		

	Training**	Fee**
PowerDMS	\$1,500.00	\$2,754.00
CALEA cost includes initial fee and 3 licenses for Policy		
**While CALEA covers initial costs to take full advantage of the software and associated program we suggest full coverage 51 personnel at \$54 each		

# CALEA

## Cost Estimate

### Training

Target Solutions Training			Fee	each	empl		
Police				\$25.00	40		\$1,000.00
Annual Maintenance fee			\$395.00				395.00
One time set up Fee			\$500.00				500.00
						Total	\$1,895.00

### Police Training Use of Force (TASER, Pepper Spray, Handcuffing, ASP, PPCT, etc)

Police Overtime Training Cost	Hours	Total	Shift Hr	Total
estimate for 30 shift officers on overtime	16	48	\$425.00	\$20,400.00
*estimated OT Shift rate				

### MACTAC

	Hours	Total	Shift Hr	Total
annual MACTAC	8	24	425.00	\$10,200.00

### Overtime Calculation

Shift	Hr. OT		
Lt	53.27		53.27
SGT	48.47		48.47
Cpl	46.18		46.18
3 PSO/P	48.47		145.41
3 PSO/E	44.00		132.00
Total			425.33

### Estimated Annual Cost

Equipment	\$1,000
CALEA	\$5,900
Conferences	\$5,100
Software	\$5,000
Online training	\$1,400
OT Training	\$30,600
<b>Total</b>	<b>\$49,000</b>