



Des Peres Public Safety Department  
1000 N. Ballas Road  
Des Peres, MO 63131

## **BOARD OF PUBLIC SAFETY COMMISSION MEETING**

**OF**

**APRIL 4, 2016**

The Board of Public Safety Commission Meeting, conducted in the Public Safety Building, was called to order by Commission Chairman Beermann at 7:00 p.m. Roll call was conducted with the following in attendance: Commissioner Joanne Sullivan, Commissioner Robert Ashcraft, Commissioner Jerry Lund, Alderman Kathleen Gmelich, Chief Keith Krumm, Captain Sean Quinn, Captain Eric Hall and Lt. Robert Willoughby. Commissioner Larry Beermann was absent with excuse.

### **CITIZEN COMMENTS:**

To Commissioner Sullivan's inquiry of any citizen comments, Commissioner Ashcraft offered a photo and article (by Linda Jarrett) from the Webster- Kirkwood Times regarding the City receiving certification by the Missouri Police Chiefs Association at the March 28<sup>th</sup> Board of Aldermen Meeting. (See attachment.)

### **AGENDA AMENDMENTS/ADDITIONS:**

To Commissioner Sullivan's inquiry of any agenda amendments and/or additions, the following was noted: Chief Krumm requested the subject matter of CALEA (Commission of Accreditation for Law Enforcement Agencies) be added to New Business.

## **APPROVAL OF MINUTES:**

With regards to the minutes of the March 7, 2016, Public Safety Commission Meeting, Commissioner Ashcraft motioned to approve the minutes as written. Alderman Gmelich seconded the motion and the motion carried with aye votes from Commissioner Ashcraft and Alderman Gmelich; Commissioners Sullivan and Lund abstained.

## **ALDERMANIC REPORT:**

Alderman Gmelich offered the following aldermanic updates:

- The Cole County Circuit Court has overturned parts of Senate Bill 5 (and which will be appealed). This bill, among other legislative suggestions, restricts the percentage of a city's revenue earned by court revenues. The City of Des Peres is currently in compliance with Senate Bill 5.
- May 5th (Cinco De Mayo Day), the City will offer National Day of Prayer.
- The Arbors (a new subdivision) had a ribbon-cutting ceremony of its display home and has indicated a number of perspective new homeowners' interests.
- Election Day is April 5<sup>th</sup>.
- A lawsuit has been filed against the City relative to an arrest made involving a theft from T.J. Maxx that occurred in January, 2015.

## **BUDGET:**

Chief Krumm advised the overall 2016 budget is well within its spending format. Certain budgetary accounts, in which majority of the expenditures occur in the first quarter of the budget year do reflect a higher percentage spending, include Professional Services (several contracts are renewed), Dues and Memberships, Publications and Subscriptions, Utility/Gas and General Liability.

The Command Staff will be reviewing the capital improvement purchases to be made this year and formatting a purchase schedule.

## **QUESTIONS/DISCUSSION ON WEEKLY ACTIVITY REPORT TOPICS:**

To Commissioner Sullivan's inquiry, no questions or discussions were offered relative to the Weekly Activity Reports.

### **OLD BUSINESS:**

Updates were as follows:

Relative to the receiving the Missouri Police Chiefs Association's certification award, presented to the City on March 28<sup>th</sup>, Chief Krumm advised that, with former Lt. Eric Hall who handled the initial department setup and formatting for achieving this certification having been promoted to Captain of the Fire Service Division, Lt. Bob Willoughby will be responsible for the on-going maintenance of the records in order to retain the certification.

On the matter of the new rescue pumper, department command staff offered to the Board of Aldermen and the Mayor a presentation of the department committee's study of rescue pumpers and its recommendation, along with the Chief's recommendation. At this time, it is tentatively probable the City will sign with the manufacturer, E-One, a company that has produced fire apparatuses for twenty years. City Administrator Harms is reviewing all contracts and possible payment plans. It is estimated that it will be a ten-month period from time of ordering to procuring the apparatus.

The 2015 fire turnout gear has been delivered and distributed. In that, the department will be replacing all turnout gear over a three-year period, officers scheduled for 2016 are being measured at this time (because of the extended delivery period encountered with this purchase). In 2017, the final group of officers will receive their new turnout gear.

The fill station (supplies air for the air tanks the firefighters wear and use) has also been delivered and training sessions have been initiated.

### **NEW BUSINESS:**

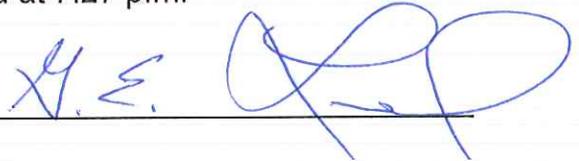
With regards to CALEA, Chief Krumm advised Captain Sean Quinn and Lt. Bob Willoughby recently attended the CALEA Conference that was held in St. Louis this year. (A memo from Lt. Willoughby and Captain Quinn on information attained at the conference is attached.) Following a discussion of the department pursuing (and maintaining) CALEA accreditation, Chief Krumm advised it will cost the city more than the initial \$5,000 per year estimated last year. In addition to physical changes that are needed for the holdover facilities, expensive computer programs will have to be leased/purchased and there will definitely be an increase in overtime expenditures, particularly related to training matters. When more definitive cost factors can be

compiled, this information will be forwarded to the Commission, City Administrator and Board of Aldermen.

To Commissioner Sullivan's inquiry of introducing the newer officers to the Public Safety Commission, which was initiated a while back but has not been maintained, Chief Krumm advised he will most likely appoint Sergeant Mainini to organize and schedule such introductions to the Commission in the near future.

Having no other topics of announcement/discussion, Commissioner Ashcraft motioned to adjourn the meeting. The motion was seconded by Commission Lund and unanimously carried with aye votes from Commissioners Sullivan, Ashcraft and Lund, and Alderman Gmelich. The meeting was adjourned at 7:27 p.m.

APPROVED BY: \_\_\_\_\_



Gerald E. Lund, Commissioner

dt  
attachments

In Des Peres

# Public Safety Earns Step To Accreditation

Missouri Police Chiefs presented department with receipt of certification

by **Linda Jarrett**

The Des Peres Public Safety Department received a Receipt of Certification from the Missouri Police Chiefs Association.

The award was presented by Sheldon Lineback, president of the Missouri Police Chiefs Association.

"This is the first step as we intend to pursue the Commission of Accreditation on Law Enforcement Agencies (CALEA), which is a three-year process," said Mayor Rick Lahr said.

The process was initiated in August 2012 by Public Safety Chief Keith Krumm and Public Safety Officer Eric Hall.



*Pictured, from left: Sheldon Lineback, president of the Missouri Police Chiefs Association; Mayor Rick Lahr; Public Safety Chief Keith Krumm; and Public Safety Officer Eric Hall.*



## CALEA Project

**To: Chief Krumm**

**From: Lt. Willoughby / Capt. Quinn**

4 April, 2016

Captain Quinn and Lt. Willoughby attended the St Louis CALEA Conference March 30-April 01, 2016. The conference provided significant information for proceeding with CALEA Accreditation. We suggest that two people be assigned to the project, one as a primary and a second as the back-up or assistant.

If the decision is made to proceed with Accreditation, an initial survey should be conducted with the Regional Program Manager and with a CALEA manager from Florissant or Chesterfield (or both) police department(s) to identify areas that need improvement and costs. The Department has identified that the booking area, holding cells and West County Center sub-station are areas that need improvement.

CALEA Accreditation requires the use of PowerDMS software for the tracking of documentation related to written directives (Policy and Procedures, Orders, Administrative Memos and Policy). We recommended the purchase of IAPro software, employee documentation software, which assists with employee performance evaluations and early warning of Internal Affairs issues. IAPro would be beneficial with the current Missouri Police Chiefs Certification and our employee performance evaluations.

As part of the project, we suggest that the Department CALEA manager and assistant attend the CALEA conference one time per year and join MOLEAC which is the Missouri PAC for CALEA. MOLEAC provides an opportunity to obtain Missouri based information and contacts with CALEA Accredited or soon to be accredited departments. MOLEAC meets three to four times a year in Columbia, Missouri.

The conference identified "time-sensitive" issues as one of the primary hurdles. Time sensitive issues are policy or procedure that identifies tasks that must be done daily, weekly, monthly, quarterly, semi-annual and annually.

CALEA Accreditation is a three year process. Upon signing a contract the first year requires a department evaluation and policy and procedure review, an evaluator looks at PowerDMS entries and makes suggestions for improvement. Year two (generally near the anniversary of the signing of the initial contract) another review is completed an evaluator reviews PowerDMS to determine compliance. Year three requires the department notify CALEA approximately three months prior to the date desired for the on-site evaluation that they are ready for the evaluation, based on the size of the department two or more assessors are assigned. Two to three months prior to the on-site evaluation the assessors electronically review the data on PowerDMS and make "suggestions" for areas of concern and when they arrive for the on-site these areas should be corrected. The on-site is interview based.

If CALEA Accreditation is obtained the process becomes a four year process. Every year around the anniversary of the on-site assessors review PowerDMS to determine the department is CALEA compliant and during the fourth year they conduct an on-site assessment.

If CALEA moves forward there will be a significant amount of training and learning within all levels of the department. As discussed by Captain Quinn and Lieutenant Willoughby additional training days should be added to the schedule to accommodate training that needs to be uninterrupted. Areas of high liability such as "Use of Force" and "Restraints" will have to be conducted more frequently than they are now. These areas are scrutinized more heavily now since the events in Ferguson, Missouri of August 2014.

The benefits and drawbacks of Accreditation will be discussed and reported on in further detail as this process moves forward. Like Certification, Accreditation will require maintenance and will be continually evolving.